Plankton and Benthos Research Information for Authors

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Preparation of Manuscripts:

Basic style for full-length papers and notes

Manuscripts must be written in English on A4-sized sheets, leaving ample (20–30 mm) margins. Use double spacing throughout. Number each page in the lower margin and each line in the left margin.

The first page of the manuscript should contain: title, author name(s), affiliation(s), mailing address(es), including postal code(s), and running head of not more than 40 letters. In full-length papers, the sequence of material should be: Abstract (page 2, not exceeding 250 words, followed by up to five key words in alphabetical order), text (from page 3, including Introduction, Materials and methods, Results, Discussion, and Acknowledgements), References, Tables, Figure legends and Figures. Tables and Figures can be made in separate files from the text.

Notes should not exceed 4 printed pages, and the introduction, methods, results and discussion should be presented

in a single section without headings: Abstract, Key words, Acknowledgements and References should be as in full-length papers.

See recent papers which you can download from the official website of *Plankton and Benthos Research* (https://www.jstage.jst.go.jp/browse/pbr).

Scientific name of taxon

All scientific names of genera and lower categories must be underlined to appear in italics or be directly italic. The complete scientific names (genus, species and authority: e.g. *Calanus sinicus* Brodsky) should be given for every organism the first time it is mentioned (excluding Title and Abstract). Generic names should be spelt out when first appearing in each headed section (Introduction, Materials and Methods, Results, Discussion) and at the beginning of a sentence. If each section is subdivided under subtitles (e.g. Results, Discussion), the above-mentioned style is applied to each.

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In text and legends, Figure(s) should be abbreviated as Fig(s). except at the beginning of sentences when it should be spelt in full. Legends of tables and figures must be self-explanatory. Figure files embedded or separately attached should be down-sized to reduce the total size of attached files as far as possible for reviewing purposes. High resolution figures for printing will be requested after acceptance.

Units

Use metric system, preferably the SI (Le Système International d'Unités) units and symbols (m⁻², m⁻³, L, L⁻¹, mL, mL⁻¹, mM, μ M, nM, cm min⁻¹, km h⁻¹, etc.). Example: 100 ind. m⁻³, 2.0 cells mL⁻¹, 0.3 mm sec⁻¹, 40%, 50.0°C.

References

References in the text should be written as follows: Abe (1986) for a single author, Sato & Saito (1980) or (Sato & Saito 1980) for two authors, and Sato et al. (1980) or (Sato et al. 1980) for more than two authors. In References, all published articles referred to in the text should be listed alphabetically and chronologically. Refer to the following sample citations:

Journal:	Inoue N, Sekiguchi A (2006) Descriptions of phyllosoma larvae of Scyllarus bicuspidatus and S.
	cultrifer (Decapoda, Scyllaridae) collected in Japanese waters. Plankton Benthos Res 1: 26-41.
	Tuji A, Niiyama Y (2012) A checklist of Japanese aquatic blooming cyanobacteria with comments on
	their taxonomy. Bull Plankton Soc Jpn 59: 30-34. (in Japanese with English abstract)
	Aoki N (1999) Hin-sanso suikai keisei kikou to sono kyodou [Mechanism for formation of hypoxic
	water and its movement]. Kaiyo Monthly 31: 477-485. (in Japanese)
Book:	MacArthur RH, Wilson EO (1967) The Theory of Island Biogeography. Princeton University Press,
	Princeton, New Jersey, 203 pp.
	Pierrot-Bults AC (1997) Biological diversity in oceanic macrozooplankton: more than counting species.
	In: Marine Biodiversity: Patterns and Processes (eds Ormond RFG, Gage JD, Angel MV).
	Cambridge University Press, Cambridge, pp. 69–93.
Thesis:	Malt SJ (1983) Studies on the taxonomy and ecology of the marine copepod genus Oncaea Philippi.
	PhD thesis. University of London, UK.
Internet:	Ministry of Agriculture, Forestry and Fisheries, Japan (2007) Annual statistics on fishery and
	aquaculture production. Available at: http://www.maff.go.jp/toukei/abstract/1_9/44a.htm
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